iSALUS™ healthcare’s, My Medical Locker™ is a website that was created to help patients maintain their own health records, while at the same time enhancing their ability to communicate with their healthcare provider. My Medical Locker™ is secure and easy to use. Keeping all of your medical history in one location has never been so simple. This guide will walk you through each screen of My Medical Locker and the options you have on each of these screens.

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**Login**
To log into My Medical Locker (MML), go to [www.mymedicallocker.com](http://www.mymedicallocker.com). Your User ID will be the e-mail address that is on file with your healthcare provider. If you have forgotten your password, you can contact your doctor’s office to get your account reset.

**Landing Page**
Once you have logged into the patient portal, you will be met with this screen, the MML home page:
Navigation Menu
Let’s go through the menu on the left, and what each of those screens will do:

**Home:** This will take you to the homepage seen above.

**Messages:** This will show you the messages you have sent to and received from your provider, including your appointment requests and any responses that the office has sent back to your account.

**Personal Health Record:** This will take you to the screens to compile your Personal Health Record. You can update your contact, employment and insurance information, and keep an update record of your allergies, medications, and other medical information. You also have the ability to share this information with your health care provider.
**Journals:** This will load a screen that shows you all of your past appointments with your provider, plus the ability to journal your height/weight and blood pressure.

**Account:** This screen allows you to add additional family members to your MML account, compile a list of your physicians and their contact information, and change your login credentials.
**Links**: This screen allows you to compile a list of websites that you use frequently – they do not have to be related to your provider or the PHR.

**Sign Out**: This will sign your account out of My Medical Locker.

**Home Menu Navigation**

On the My Medical Locker home page, there are additional features in use:
**Schedule Appointment:** This screen gives you the ability to request an appointment with your health care provider. You may fill out as much detail as you wish, including specifying your preferred day of the week and time of day for the appointment.

**Your Clinical Chart:** This button will allow you to access an electronic copy of your health information as documented by your physician. This will include Allergies, Medications, Active Diagnoses, Immunization History, and Diagnostic Lab Results. Simply press “Get Chart” to receive an electronic copy of this information that you can print or store on your computer.
**Account Balance**: This button will allow a patient to see their current account balance.

<table>
<thead>
<tr>
<th>Patient Name</th>
<th>Insurance Balance</th>
<th>Patient Balance</th>
<th>Last Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Craig</td>
<td>Test</td>
<td></td>
<td><strong>($33.00)</strong></td>
</tr>
</tbody>
</table>

**NOTE**: The Chat and Refill Prescriptions options are currently under construction.